検収No.：

検収日　：　　　　　年　　月　　日

**検 収 書**

**御中**

|  |  |
| --- | --- |
| 下記のとおり検収いたしました。 | 株式会社●●●  〒  TEL： |

|  |  |  |  |
| --- | --- | --- | --- |
| **件名：** |  |  | **検収印** |
| **納品日：** | **年　　　月　　　日** |  |  |
| **合計金額：** | **円** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **注文番号** | **商品名** | **単価** | **数量** | **金額** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |
| 備　考： | | | **小　計：** |  |  |
|  | | | **消費税：** |  |  |
| **合　計：** |  |  |